

**A** Complete the notes. Add one word to each gap. The first letter is there to help you!

1

Mum / Dad,  
 Ryan <sup>1</sup>p\_\_\_\_\_ from the hospital. He played volleyball this afternoon. The ball hit his face and broke his nose. He isn't allowed to use his mobile.  
<sup>2</sup>P\_\_\_\_\_ phone him on 0116 453978. It's <sup>3</sup>u\_\_\_\_\_.  
 Eleanor

2

Dear Uncle Arthur,  
 It's such a 's\_\_\_\_\_ that Elvis ran away. He was a great dog. I'm sure you miss him a lot. We're all <sup>2</sup>t\_\_\_\_\_ of you. I'll come and visit you on Sunday morning.  
<sup>3</sup>W\_\_\_\_\_ love from  
 Laura

3

Hi Kieran,  
 It's great <sup>1</sup>n\_\_\_\_\_ that you passed your driving test. Well <sup>2</sup>d\_\_\_\_\_. It's a fantastic  
<sup>3</sup>a\_\_\_\_\_! Can you borrow your mum's car on Friday evening, so we can drive to Aaron's barbecue?  
 Chat soon.  
 Joe

4

Dear Bethany,  
<sup>1</sup>J\_\_\_\_\_ a quick note to thank you  
<sup>2</sup>f\_\_\_\_\_ helping me tidy up after the party on Saturday night. It was really  
<sup>3</sup>k\_\_\_\_\_ of you. Mum and Dad were surprised the house was so clean!  
 See you next weekend :)  
 Love,  
 Shannon

**B** Complete the sentences with your own ideas. Work in pairs and read out your sentences.

- 1 I was really pleased to hear that \_\_\_\_\_.
- 2 Thank you so much for \_\_\_\_\_.
- 3 I was so sorry to hear that \_\_\_\_\_.
- 4 There's a message from Anna. She \_\_\_\_\_.
- 5 I hope that you \_\_\_\_\_.